

Mid-Hudson Russian School

*Midhudsoncom@gmail.com
Tel/ Fax #1-866-936-3901
PO Box 1925, Poughkeepsie, NY, 12601*

Annual Registration:

- *Mid-Hudson Russian School is open to all registered members of the Mid-Hudson Russian Community Association. Before registering for classes, please submit annual membership fee to the Mid-Hudson Russian Community Association (MHRCA).*
- *When registering a child, at least one adult member of the family needs to acquire MHRCA membership along with the child.*
- *Membership fee is non-refundable and is due at the beginning of each school year (by 1st Sept).*
- *Membership fee is \$25 for the first registrant,
\$20 for 1st child or immediate family member,
\$15 for 2nd child or immediate family member,
\$10 for each additional sibling or family member.*

Payment Policy:

- *Tuition submission schedule:
Fall trimester (10 weeks) - payment due on Sept 1st;
Winter trimester (10 weeks) - payment due on Dec 1st;
Spring trimester (10 weeks) - payment due on March 1st.*
- *If payment is not received by the 15th, it considered past due and a late fee of \$15 will be added.*
- *If payment arrangements are not made by the third week of the month, student will be asked to discontinue classes until past due balance is paid in full.*
- *Penalty of \$35 will be assessed on each returned check.*
- *Tuition based on 1 academic hour lesson per week of any class of your choice - \$150 per trimester. Any additional classes (extra-curriculum choices) offered at 50% discount (\$75 per trimester).*
- *Auditing of any lower level Russian course is possible, if taken in addition to lessons in prime study group. Auditing is also offered at 50% discount (\$75 per trimester).*
- *Siblings or immediate family members receive 10% discount of the Base Rate tuition (\$150) following first student enrollment. 'Siblings' discount' doesn't extend onto extra-curricular courses.*
- *Art and Theater classes require additional payment to offset supplies and recitals cost:
Art supplies - \$15 per trimester; Theater - \$30 per trimester.*
- *For Pre-K, Kindergarten and 1st level core academic requirement consists of Russian and Chorus/Intro-to-Music. The combo-class cost is \$200 per trimester (two academic hours per week). Any additional extra-curricular choices of classes after that are at 50% off Base Rate (\$75 per trimester).*

- **Starting with 2nd level (and all levels above) core academic requirement: Russian and Literature. Cost of the combo-class \$225 per trimester (two academic hours per week). Any additional extra-curricular classes after that are at 50% off Base Rate (\$75 per trimester).**
 - **Monthly payment option is also available with due date on the 1st of each month (past due after 15th).**
 - **Classes formed at minimum of 4 students per group. In the event of low enrollment at the beginning of school year, we have the right to cancel. A class of three or semi-private lessons can be offered only at increased tuition rate.**
 - **Should class attendance of any existing group fall below 4 students during the school year, you will not be charged at semi-private or private lesson rate, but length of the lessons may be reduced as we fill is appropriate according to the complexity of the program.**
 - **All new adults and children who want to explore joining our classes need to make an advance appointment to determine proper placement. One trial class can be given at 50% cost.**
 - **One-on-one tutoring in addition to regular lessons is encouraged. Thirty min tutoring sessions are possible with a teacher of your choice, before or after classes, only on premises of the school. Please speak to school's administration to arrange tutoring.
Tutoring cost: one-on-one 30 min - \$22.50, semi-private - \$15, in small groups - \$7.50 per student.
* If for any reason, students missed 2 (and more) consecutive lessons, they will be required to have minimum of two tutoring sessions completed before returning to study with their group.
** All returning students, who missed one trimester and more, will be required of Placement test and make up lessons (or tutoring) to insure student's successful return.**
 - **Private lessons are possible with a teacher of your choice. Please talk to school's administrator for possible schedule and locations.
Private lessons cost: 45 min - \$30 and 60 min - \$40.00
Semi-private lessons cost: 45 min - \$22.50 and 60 min - \$25.00**
- ***It is in the interests of the school to promote group lessons, not private lessons. However, should you have a legitimate reason, your request for private lessons will be accommodated.
We ask students NOT to solicit teachers for private lessons outside of the school (the same applies to teachers!). Violations will result in the expulsion from the school of student(s) involved in initiating such requests or termination of contract for any teachers soliciting such arrangements. All arrangements regarding private lessons should be made through school's administration and tuition payments to be submitted to Treasurer, not to the teacher.

Refund Policy:

- **No refunds issued for tardiness or missed classes.**
- **Should you decide to terminate class participation for any reason during the year, kindly understand that we cannot refund registration and trimester's tuition fees. This is because class positions are held exclusively for that person registering.**
- **Pre-paid trimester could be only reimbursed in the form of tuition credit. Class(s) credit(s) only transferable to the following trimester or to immediate family member.**

Acknowledgement:

**** By signing below you agree to read and understand fully this document "Payment Policy of the Mid-Hudson Russian School" and also agree to abide by and adhere to all rules set forth in this agreement.

Print your First & Last Name

Sign

Date